

Simple Dispute Letter Template

Subject: Dispute of Inaccurate Credit Information

Dear Credit Bureau Team,

I am writing to formally dispute certain information on my credit report that I believe is inaccurate.

The item in question is [describe item] and it appears under [account name or number]. I request that this information be investigated and corrected or removed as appropriate.

Attached are copies of supporting documents that validate my claim. Please acknowledge receipt of this dispute and inform me of the outcome within the timeframe mandated by law.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Contact Information]

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