

Preliminary Dispute Letter Template

Subject: Request for Verification of Credit Report Entry

Dear Sir/Madam,

I am writing to preliminarily dispute an entry on my credit report listed as [item]. Before taking further action, I request that you verify the accuracy of this information.

Enclosed are documents relevant to this entry. Kindly provide a written response after the verification.

Thank you for your attention.

Regards,

[Your Name]

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