

Personal tone for authorizing family member

Subject: Authorization for Credit Card Use

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to authorize my [Relation, e.g., son/daughter/spouse], [Full Name], to use my credit card ending in [XXXX] for [Purpose, e.g., educational expenses, medical treatment, or travel].

This authorization is granted because I am unable to personally handle the transaction at this time. My family member will act on my behalf with complete trust and responsibility.

Thank you for your understanding and cooperation.

Warm regards,

[Your Full Name]

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