

Formal Complaint Letter for Unauthorized Credit Card Transactions

Subject: Urgent Complaint Regarding Unauthorized Charges on Credit Card

Dear [Card Issuer Name],

I am writing to report unauthorized transactions on my credit card [Card Number] dated [Date].

These charges were not made by me, and I request immediate investigation.

Please reverse the disputed amounts and provide written confirmation once resolved. I also request a review of the account security to prevent further unauthorized activity.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

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