

Serious Letter About Billing Discrepancies

Subject: Complaint Regarding Incorrect Billing on Credit Card

Dear [Card Issuer Name],

I have noticed discrepancies in my recent credit card statement for account [Card Number], dated [Date]. Some charges appear to be duplicated or incorrect.

I request a thorough review and correction of these errors and a written confirmation once resolved.

Please respond promptly to avoid any negative impact on my credit record.

Sincerely,

[Your Name]

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