## Casual email requesting correction of credit information

Subject: Credit Record Update Request

Hi [Recipient Name],

I hope you're well. I recently checked my credit report and noticed an error related to [describe error]. Could you please look into this and correct it?

l've attached the necessary documents for reference. Thanks in advance for your help!

Best,

[Your Name]

Get more templates here: <a href="https://www.lettersandtemplates.com/letters/credit-correction-letter">https://www.lettersandtemplates.com/letters/credit-correction-letter</a>