Credit Memo for Returned Goods

Subject: Credit Memo for Returned Items â€“ Invoice #[Invoice Number]

Dear [Customer Name],

We acknowledge the receipt of your returned goods from Invoice #[Invoice Number]. A credit memo has been issued for the total value of [Amount].

The credit will be applied to your account immediately. Please review the details and confirm.

Thank you for your prompt return process.

Best regards,

[Your Name]

[Company Name]

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