Confirmation for Multiple Accounts

Subject: Confirmation of Balances for Multiple Accounts
Dear [Creditor's Name],
Please confirm the outstanding balances of the following accounts as of [Date]:
1. Account 1 – [Amount]
2. Account 2 – [Amount]
3. Account 3 – [Amount]
Kindly report any discrepancies to assist us in reconciling our records.
Thank you for your prompt attention.
Sincerely,
[Your Name]
[Designation]
[Company Name]
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