Formal Regulatory Data Breach Letter

Subject: Notification of Data Breach in Compliance with Law

Dear [Recipient Name],

In accordance with [specific regulation, e.g., GDPR, HIPAA], we are required to inform you of a recent breach of your personal data. The incident occurred on [date] and involved [specific type of data].

We have taken immediate measures to mitigate any potential harm and are providing you with resources to protect yourself, including [list services: credit monitoring, security guidance, etc.]. For further details and support, please contact our Data Protection Officer at [contact info]. We regret any inconvenience this incident may cause and are committed to maintaining your privacy and security.

Sincerely,

[Your Company Name]

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