

Simple Death Notification for Credit Account

Subject: Death Notification - Account Holder [Account Number]

Dear Customer Service,

I am writing to inform you that [Deceased's Full Name], the primary account holder for credit card account [Account Number], passed away on [Date of Death].

I am [Relationship] and am handling [his/her] estate matters. I understand there may be credit protection insurance or death benefits associated with this account that could help settle the outstanding balance.

Current account details:

- Account Number: [Account Number]
- Outstanding Balance: [Amount if known]
- Date of Death: [Date]

Please advise me on:

- Any available death benefits or insurance coverage
- Procedures for settling the account
- Required documentation
- Timeline for resolution

I have attached a copy of the death certificate and can provide additional documentation as needed.

Please contact me at [Phone Number] or [Email Address] to discuss next steps.

Thank you for your assistance during this difficult time.

Best regards,

[Your Full Name]

Get more templates here: <https://www.lettersandtemplates.com/letters/death-claim-letter>