

Immediate Death Notification Email

Subject: Urgent: Passing of [Deceased's Name]

Dear [Recipient's Name],

I regret to inform you that [Deceased's Name] passed away on [Date]. Please consider this an urgent notification to update records and notify relevant departments.

Further instructions regarding formalities will follow shortly.

Best regards,

[Sender's Name]

Get more templates here: <https://www.lettersandtemplates.com/letters/death-notification-letter>