

Letter disputing pending debt charges

Subject: Preliminary Dispute of Pending Debt

Dear [Creditor Name],

I am writing to dispute charges listed in your account notice dated [date]. These charges appear to be incorrect or unverified.

Please provide detailed invoices and documentation supporting this claim. I request that any collection actions be paused until verification is complete.

Sincerely,

[Your Name]

[Address]

[Phone]

[Email]

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