Polite Social Event Decline Email

Hi [Host's Name],

Thank you for including me in your [Event Name] plans on [Date]. I regret that I will not be able to attend due to prior engagements. I hope the event is filled with fun and laughter, and I look forward to joining next time.

Kind regards,

[Your Name]

Get more templates here: https://www.lettersandtemplates.com/letters/decline-invitation-letter