

Casual Early Payment Request

Subject: Request for Early Payment - Deferred Payment LC [LC Number]

Hi [Bank Contact],

Hope you're doing well! I'm reaching out regarding our deferred payment LC that's due to mature on [maturity date]. Due to some cash flow opportunities that have come up, we'd like to explore the possibility of making early payment.

We understand there might be a discount available for early payment, and we're definitely interested in discussing the terms. Our finance team has reviewed our position and we're ready to settle the obligation ahead of schedule if the numbers work out.

Could you please let me know:

- What discount rate would apply for payment today
- The net amount we'd need to pay
- The process for arranging early settlement

This could be a win-win situation - you get your money early, and we save on interest costs. Let me know when you have a few minutes to discuss this.

Thanks for your help!

Cheers,

[Your Name]

[Finance Manager]

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