

Conditional, Serious Acceptance Letter

Subject: Conditional Acceptance of Delivery

Dear [Sender Name],

We confirm receipt of the delivery made on [Date]. Kindly note that acceptance is conditional upon verification of all items listed in the attached packing slip. Any missing or damaged items will be reported within [Number of Days] days.

Thank you for your attention.

Sincerely,

[Recipient Name]

[Company Name]

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