

Permission Request Refusal Letter

Subject: Request for Permission

Dear [Recipient Name],

After careful consideration, we regret to inform you that your request for [Permission Details] has been denied.

This decision is based on [Reason, e.g., policy, safety, or operational constraints]. We appreciate your understanding and encourage you to seek alternative options within the allowed guidelines.

Best regards,

[Your Name]

[Position]

[Organization Name]

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