

Formal, Official Tone Letter

Subject: Official Denial of Service

Dear [Recipient Name],

We hereby officially notify you that your request for [service/product] has been denied. This decision was made in accordance with [policy, regulation, or law]. We recommend reviewing our guidelines for eligibility criteria.

Please note that this denial is final unless further evidence or justification is provided within [time frame].

Respectfully,

[Your Name]

[Your Position]

[Organization Name]

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