

Urgent Emergency Appointment Request

Subject: URGENT - Emergency Dental Appointment Needed

Dear [Dental Office/Dr. Name],

I am experiencing a dental emergency and need to schedule an urgent appointment. I am currently dealing with [describe symptoms: severe tooth pain, broken tooth, lost filling, etc.] that began [when it started].

The pain level is [describe intensity] and is affecting my ability to eat, sleep, and function normally. I have tried [mention any pain relief measures taken] but the situation requires immediate professional attention.

I am available for an emergency appointment today or tomorrow and can adjust my schedule as needed. I understand that emergency visits may involve additional fees, which I am prepared to handle.

Please contact me as soon as possible at [phone number]. If you cannot accommodate an emergency appointment, I would greatly appreciate a referral to another practice that can see me urgently.

This matter is time-sensitive, and I would be extremely grateful for your prompt response.

Best regards,

[Your Name]

[Contact Information]

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