

Property Damage Claim

Subject: Property Damage Claim - [Date of Incident]

Dear Property Owner/Manager,

I am writing to claim damages to my personal property that occurred on [Date] at [Location]. The damage was caused by [cause - water leak, falling debris, negligent maintenance, etc.].

The damaged items include [detailed list of items] with a total replacement value of \$[amount]. I have attached receipts, photographs of the damage, and repair estimates where applicable.

This damage resulted from [negligence/unsafe conditions] on your property. As the property owner/manager, you are responsible for maintaining safe conditions and preventing foreseeable harm to visitors and their property.

I request compensation of \$[amount] for the replacement/repair of my damaged property. Please contact me within 15 days to arrange settlement or provide your insurance information.

Thank you for your prompt attention to this matter.

Best regards,

[Your Name]

Get more templates here: <https://www.lettersandtemplates.com/letters/direct-claim-letter-examples>