

Formal cancellation of direct debit

Subject: Cancellation of Direct Debit Instruction

Dear [Bank/Service Provider Name],

I am writing to request the immediate cancellation of my direct debit arrangement associated with account number [Account Number] for [Company/Service Name].

Please confirm in writing that this direct debit instruction has been canceled and that no further payments will be taken from my account.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Contact Information]

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