

Directors Appointment Letter

[Company Logo or Letterhead]

[Date]

[Name of the Director]

[Address Line 1]

[Address Line 2]

[City, State ZIP Code]

Dear [Name of the Director],

It is with great pleasure that I extend this appointment letter to you on behalf of [Company Name].

We are delighted to appoint you as a Director on our Board of Directors effective from [Date].

As a Director, you will have the opportunity to work with a talented team of individuals who share your passion for our business. Your role will be critical to our success, and we are confident that you will bring invaluable insights and experience to our company.

Your responsibilities will include attending regular board meetings, participating in strategic planning, overseeing management decisions, and providing guidance and support to our executive team. You will also be expected to actively promote the interests of our company and its shareholders.

Your compensation package will be discussed separately and will include details about your salary, benefits, and any other entitlements that you may be eligible for.

We look forward to having you on board and are confident that your contributions will help us achieve our goals and objectives. We are thrilled to have you as a member of our team.

Please sign and return the enclosed copy of this letter to confirm your acceptance of this appointment. If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

I accept this appointment:

[Signature]

[Name of the Director]