

Formal letter for repeated serious misconduct

Subject: Concern Regarding Repeated Misbehavior

Dear Parents,

It has come to our attention that your child has repeatedly violated school rules over the past month, including disrupting classes and showing disrespect towards staff and peers. Despite prior verbal warnings, these behaviors continue.

We urge you to meet with us to discuss a joint approach to addressing these concerns and ensuring your child understands the seriousness of their actions. Continued misconduct may result in further disciplinary measures.

Thank you for your prompt attention to this matter.

Sincerely,

[Principal's Name]

[School Name]

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