

Formal business donation decline

Subject: Thank You for Your Generous Offer - Unable to Accept at This Time

Dear [Donor Name/Organization],

Thank you for considering [Organization Name] for your generous donation offer of [amount/item].

We truly appreciate your thoughtfulness and support for our mission.

After careful consideration by our board of directors, we regretfully must decline your donation at this time. This decision is based on our current organizational priorities and resource allocation strategies that focus specifically on [specific areas].

We want to emphasize that this decision in no way reflects upon the value of your contribution or your commitment to the community. Your generosity is commendable and we encourage you to consider supporting other worthy organizations that may be better aligned with your giving objectives.

We hope you understand our position and wish you continued success in your philanthropic endeavors.

Sincerely,

[Your Name]

[Title]

[Organization Name]

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