

Academic institution formal decline

Subject: Donation Proposal Review - Unable to Accept

Dear [Donor Name],

Thank you for considering [Institution Name] for your philanthropic investment. We have carefully reviewed your donation proposal and supporting documentation.

While we deeply appreciate your interest in supporting education, we must respectfully decline your generous offer. Our current institutional policies require that all major donations align with our strategic development plan and undergo comprehensive vetting processes.

At this time, your proposed contribution does not align with our immediate funding priorities, which focus primarily on student scholarship programs and infrastructure improvements in specific academic departments.

We encourage you to explore other educational institutions that may be better positioned to utilize your contribution in alignment with your philanthropic goals. Our development office would be happy to provide recommendations if requested.

Thank you again for your consideration of our institution.

Best regards,

[Development Office]

[Institution Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/donation-rejection-denial-refusal-letter>