

Business-like rejection due to timing issues

Subject: Donation Declination - Timing Considerations

Dear [Donor Name],

We are writing to acknowledge your recent donation proposal and to express our appreciation for your interest in supporting our organization.

While we value your commitment to our cause, we must decline your offer at this particular time. Our organization is currently in the midst of a strategic planning process and major transition period, which makes this an inappropriate time to accept new donations or establish new donor relationships.

We anticipate completing our organizational restructuring by [date/timeframe]. We would welcome the opportunity to reconnect with you at that time to discuss potential collaboration opportunities that may be mutually beneficial.

Thank you for your understanding and your continued interest in our mission.

Best regards,

[Your Name]

[Title]

[Organization Name]

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