

Professional business acceptance

Subject: Acceptance of Business Proposal - [Project/Partnership Name]

Dear [Contact Name],

After careful consideration and review with our team, I am pleased to formally accept your business proposal dated [date] for [project/service description].

We are impressed with your comprehensive approach and believe this partnership will be mutually beneficial. We agree to the terms outlined in your proposal, including the project timeline of [duration], deliverables, and the total project cost of [amount].

To proceed, we will need the following next steps completed: [list specific requirements such as contracts, deposits, etc.]. Our legal team will review the formal agreement, and we anticipate having everything finalized by [date].

We look forward to a successful collaboration and are confident that this project will exceed our expectations. Please contact me at [contact information] to discuss the implementation timeline.

Best regards,

[Your Name]

[Title]

[Company Name]

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