

Warm and respectful termination letter

Subject: Early Termination of Lease " [Property Address]

Dear [Landlord Name],

It is with regret that I request an early termination of my lease for [Property Address], originally scheduled to end on [Original End Date]. Due to [Personal Reason], I must vacate the premises by [Proposed Termination Date].

I deeply appreciate your understanding and support. Please guide me regarding any procedures or fees involved in the early termination.

Sincerely,

[Tenant Name]

[Tenant Contact Information]

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