

Quick Grievance Email - Unsafe Working Conditions

Subject: Urgent Grievance - Unsafe Working Conditions

Dear [Manager Name/Safety Officer],

I am writing to raise a formal grievance regarding unsafe working conditions in [specific location/department] that pose an immediate risk to employee safety.

The specific safety concerns are:

- [Safety issue 1 with details]
- [Safety issue 2 with details]
- [Safety issue 3 with details]

These conditions violate [relevant safety regulations/company safety policy] and put myself and my colleagues at risk of [type of injury or harm].

I have reported these concerns informally on [dates], but no corrective action has been taken. Given the serious nature of these safety hazards, I am requesting immediate action to remedy these conditions.

I am available to discuss this matter urgently and can provide photographic evidence and witness statements if required.

Please confirm receipt of this grievance and advise on the timeline for addressing these critical safety issues.

Best regards,

[Your Name]

[Department]

[Date]

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