

Official Employee Referral Letter for Senior Role

Subject: Recommendation of [Candidate's Name] for [Senior Job Title]

Dear [Hiring Manager's Name],

I am writing this letter to officially recommend [Candidate's Name] for the senior-level position of [Job Title]. Having worked closely with them on strategic projects, I can confirm that they possess the leadership skills, decision-making abilities, and professional maturity required for this role.

Their contributions in [specific area] have resulted in measurable outcomes for our team, and I am confident they will bring the same level of impact to your department.

Please accept this recommendation as my strong endorsement of their candidacy.

Sincerely,

[Your Name]

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