

Provisional Reference Letter

To Whom It May Concern,

This letter serves as a provisional reference for [Employee Name], who has been working with us as a Software Engineer for the past two years. During this time, they have consistently demonstrated strong coding skills, problem-solving ability, and a commitment to team success.

We are confident in their technical competence and professionalism. This provisional letter is issued pending the formal reference documentation.

Sincerely,

[Your Name]

[Position]

[Company Name]

Get more templates here: <https://www.lettersandtemplates.com/letters/engineering-cover-letter>