

Quick Referral Email

Hi [Recipient's Name],

I hope you're doing well. I wanted to refer [Candidate Name] for the Mechanical Engineer role at [Company Name]. They have a strong background in design and project management, and I believe they would be a great fit for your team.

Please let me know if you need more information or their resume.

Thanks,

[Your Name]

Get more templates here: <https://www.lettersandtemplates.com/letters/engineering-cover-letter>