

Requesting school fee concession

Subject: Request for Fee Concession

Dear Principal,

I am writing to request a concession in the school fees for my child, [Student's Name], who is in [Grade/Class]. Due to recent financial hardships faced by our family, it has become increasingly difficult to manage the full payment of fees.

We assure you of our commitment to continue supporting our child's education wholeheartedly. We would be deeply grateful if you could consider a partial fee concession for the current academic year.

Thank you for your understanding and support.

Sincerely,

[Parent's Name]

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