

Formal confirmation of employment and performance

Subject: Experience Letter

Dear [Employee Name],

This is to certify that [Employee Name] was employed with [Company Name] as a [Designation] from [Start Date] to [End Date]. During this period, [he/she/they] demonstrated exceptional dedication and professionalism in performing [his/her/their] duties.

We appreciate [Employee Name]'s contributions and wish [him/her/them] all the best in [his/her/their] future endeavors.

Sincerely,

[Authorized Signatory Name]

[Designation]

[Company Name]

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