

Warm and personal acknowledgment of employee service

Subject: Appreciation and Experience Certificate

Dear [Employee Name],

We would like to express our sincere appreciation for your dedication and hard work at [Company Name]. From [Start Date] to [End Date], your contributions as a [Designation] have been highly valued.

It has been a pleasure working with you, and we wish you continued success and happiness in your future career.

Warm regards,

[Authorized Signatory Name]

[Designation]

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