

Leave Letter for Wedding Attendance

Subject: Request for Leave to Attend Wedding

Dear [Manager's Name],

I am writing to request leave from [start date] to [end date] to attend my [relation, e.g., cousin's] wedding.

I have ensured that my work commitments are addressed and deadlines are met prior to my leave.

I would greatly appreciate your approval for this leave.

Sincerely,

[Your Name]

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