Informal email to team and colleagues expressing gratitude

Subject: Goodbye and Thanks
Hi Everyone,
I wanted to let you know that I'II be leaving [Company Name] on [Date]. It's been an
amazing journey, and l've learned so much working with all of you.
Thank you for the support, laughter, and memories. I hope to cross paths again and will keep in
touch!
Best,
[Your Name]
[Email]

Get more templates here:

https://www.lettersandtemplates.com/letters/farewell-letter-after-resignation