

Professional Farewell Letter Template

Subject: Farewell and Appreciation

Dear [Partner's Name],

As my tenure at [Company Name] comes to a close, I wanted to take a moment to express my deepest gratitude for your collaboration and support over the years. Working together has been both professionally rewarding and personally fulfilling.

I hope that our paths may cross again in the future and that the foundation we have built continues to thrive. Please extend my regards to your team, and know that I will always cherish the experiences we shared.

Warm regards,

[Your Name]

[Your Position]

[Company Name]

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