

Farewell letter when leaving for career growth

Subject: Farewell and Gratitude

Dear [Employer's Name],

I would like to inform you that I am moving on to pursue a new opportunity that will further advance my career. While I am excited about this new journey, I wanted to express my deep gratitude for the experiences and guidance I received at [Company Name].

Your leadership and trust gave me the confidence to grow and achieve beyond my expectations.

The knowledge and values I gained here will stay with me throughout my career.

Thank you once again for everything. I will always remember my time at [Company Name] fondly.

Sincerely,

[Your Name]

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