

Appreciative Feedback Letter After Internal Training

Subject: Appreciation for the Internal Training on [Topic]

Dear [Trainer's Name],

I would like to extend my appreciation for the internal training session conducted on [Topic]. It was clear that a lot of preparation went into the session, and it certainly paid off. The delivery was smooth, and the training objectives were met effectively.

The part on [Specific Area] was especially helpful, as it clarified many doubts we had in our department. The handouts and activities were thoughtfully designed and added great value to the session.

Thank you once again for your dedication and effort in helping our team grow professionally.

Sincerely,

[Your Name]

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