Employee Recognition Feedback Email

Subject: Exceptional Service Recognition - [Employee Name]

Dear [Manager's Name/Human Resources],

I wanted to take a moment to express my sincere appreciation for the outstanding service I received

from [Employee Name] on [Date]. In today's world, exceptional customer service is rare, and I

believe it deserves recognition.

[Employee Name] went above and beyond by [specific actions taken]. What truly impressed me was

[particular quality - patience, expertise, creativity in problem-solving, genuine care]. They

demonstrated [professionalism/dedication/empathy] that transformed what could have been a

frustrating experience into a remarkably positive one.

The impact of their service extended beyond simply resolving my issue. They [made me feel

valued/restored my faith in the company/created a memorable experience]. It's clear that [Employee

Name] genuinely cares about customers and takes pride in their work.

I have been a customer of [Company Name] for [duration], and this interaction exemplifies the level

of service that keeps me loyal. Employees like [Employee Name] are invaluable assets to your

organization, and I hope this feedback reaches them and their supervisors.

Please ensure that [Employee Name] receives recognition for their exceptional performance. They

have earned a loyal customer's gratitude and respect.

Thank you for employing such dedicated professionals.

With warm regards,

[Your Name]

[Customer Account Number if applicable]

[Contact Information]

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