

Provisional appointment pending confirmation

Subject: Provisional Appointment as Firefighter

Dear [Candidate Name],

Congratulations on being selected for provisional appointment as a Firefighter with [Fire Department Name]. This appointment is effective from [Start Date] and is subject to successful completion of the probationary period and all required training.

During this period, you will undergo evaluations that measure your performance, adherence to safety protocols, and teamwork abilities. Please note that continuation in this role depends on satisfactory progress during the probationary term.

We are excited about the potential you bring to our team and wish you success as you embark on this journey.

Best regards,

[Name]

[Title]

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