

Appointment for volunteer firefighter role

Subject: Volunteer Firefighter Appointment

Dear [Candidate Name],

Thank you for your willingness to serve the community. We are pleased to appoint you as a Volunteer Firefighter with [Fire Department Name], effective [Start Date].

As a volunteer, you will play a crucial role in supporting emergency response efforts, assisting in fire prevention activities, and participating in community awareness programs. While this role is unpaid, your contribution is invaluable to the safety and resilience of our community.

Please attend the orientation session on [Date] and bring the required identification and protective gear. We look forward to working with you.

Sincerely,

[Name]

[Title]

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