

Appointment for firefighter training program

Subject: Appointment to Firefighter Training Academy

Dear [Candidate Name],

Congratulations! You have been appointed as a Trainee Firefighter at the [Fire Academy Name], beginning [Start Date]. This training appointment is the first step toward becoming a certified Firefighter with [Fire Department Name].

The training program will cover essential skills including fire suppression, rescue operations, medical response, and equipment handling. Successful completion is mandatory for your continued appointment as a firefighter.

We commend your commitment to serve and wish you success throughout your training journey.

Best regards,

[Name]

[Title]

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