

Conditional or pending FD cancellation request

Subject: Provisional Cancellation of Fixed Deposit

Dear [Bank Manager Name],

I request provisional cancellation of my Fixed Deposit with account number [Account Number], due to personal financial requirements. Kindly initiate the process, and I will submit any additional documentation if needed.

Please transfer the funds to my linked savings account [Savings Account Number].

Regards,

[Your Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/fixed-deposit-cancellation-letter>