

# Provisional Flexible Working Trial Request

Subject: Request for Trial Flexible Working Arrangement

Dear [Manager's Name],

I am requesting a trial flexible working arrangement for [duration, e.g., three months]. I propose [details, e.g., adjusted hours, remote work days]. This trial will allow us to evaluate the impact on productivity and team workflow.

I am open to feedback and adjustments during the trial period to ensure a smooth implementation.

Thank you for your consideration.

Best regards,

[Your Name]

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