

## Second Follow-up Email Template

Subject: Second follow-up: Quotation proposal for [Project Name]

Dear [Client Name],

I hope this message finds you well. This is my second follow-up regarding the quotation proposal we submitted on [Date] for [Project/Service Description].

I understand that decision-making processes can be complex and time-consuming, especially for projects of this scope. I don't want to be persistent to the point of being intrusive, but I also want to ensure we remain available should you need any additional information.

If there have been changes in your project requirements, timeline, or budget constraints, we're happy to revisit our proposal and make appropriate adjustments. Alternatively, if you've decided to pursue a different direction, we'd appreciate knowing so we can update our records accordingly.

Our team remains enthusiastic about the opportunity to work with your organization, and we're prepared to accommodate reasonable modifications to better meet your evolving needs.

If you prefer to discuss this over the phone, I'm available at your convenience. Otherwise, a brief email update would be greatly appreciated.

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]

**Get more templates here:**

<https://www.lettersandtemplates.com/letters/follow-up-after-sending-quotation-proposal-email-sample>