

Submitting Requested Materials After Career Fair

Subject: Requested Materials - [Your Name] from [Career Fair Name]

Dear [Recruiter Name],

It was a pleasure meeting you at the [Career Fair Name] yesterday. As you requested, I am sending you my [resume/portfolio/transcripts/writing samples] for the [Position Title] role.

During our conversation, you mentioned that [Company Name] is looking for candidates with [specific skills or qualities]. I believe my experience with [relevant experience] makes me a strong fit for this position.

I have attached the requested materials to this email. Please let me know if you need anything else or if you would like to schedule a time to discuss the opportunity further.

Thank you for your consideration, and I look forward to the next steps.

Best regards,

[Your Name]

[Your Phone Number]

[Your Email]

Get more templates here:

<https://www.lettersandtemplates.com/letters/follow-up-letter-after-career-fair>