

Reconnecting After Career Fair Without Contact Details

Subject: Following Up from [Career Fair Name] - [Your Name]

Dear [Company Name] Recruiting Team,

I had the pleasure of speaking with a member of your team at the [Career Fair Name] on [Date], but unfortunately, I did not catch their name or business card before they moved on to the next student.

We discussed the [specific position or program] and I was very impressed by [specific detail about the company or role]. I would greatly appreciate the opportunity to continue that conversation and formally express my interest in joining [Company Name].

Could you please forward this message to the appropriate recruiter, or let me know the best way to follow up on opportunities with your organization?

I have attached my resume for your review. Thank you for your assistance.

Best regards,

[Your Name]

[Your Contact Information]

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