

friendly informal follow-up email

Hi [Hiring Manager Name],

I hope you're having a great week! I submitted my resume for the [Job Title] role on [Date] and just wanted to check in to see if there are any updates regarding the application process.

I'm very excited about the opportunity to join [Company Name] and contribute to your team.

Please let me know if you need anything else from me.

Best regards,

[Your Name]

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