

General Manager Appointment Letter Template For Consulting And Professional Services

Dear [Consultant's Name],

Re: Appointment as General Manager - Consulting and Professional Services

I am pleased to inform you that, following a thorough selection process, we have chosen you for the position of General Manager for our Consulting and Professional Services division at [Company Name]. Your extensive experience, impressive track record, and exemplary skills have made you the standout candidate for this crucial role.

We are confident that your strategic vision, leadership acumen, and client-centric approach will significantly contribute to the continued growth and success of our consulting and professional services offerings.

Key details of your appointment are as follows:

Position: General Manager - Consulting and Professional Services

Reporting To: [Supervisor's Name/Title]

Commencement Date: [Start Date]

Location: [Office Location]

Compensation Package:

Base Salary: [Amount]

Additional Benefits: [List any additional benefits, such as health insurance, retirement plans, etc.]

Bonus/Incentive Structure: [Specify any performance-based incentives]

Job Responsibilities:

[List specific responsibilities and duties relevant to the role]

We believe that your expertise and insights will be invaluable in driving our consulting and professional services division to new heights. Your team will look to you for guidance and inspiration as you oversee operations, implement strategic initiatives, and foster a culture of excellence.

As a member of our leadership team, your contributions will not only shape the future of our

consulting division but also play a pivotal role in the overall success of [Company Name]. We are excited about the positive impact we are confident you will make.

Please review this letter carefully and, if acceptable, signify your agreement by signing and returning one copy to our HR department. Should you have any questions or require further clarification, please do not hesitate to reach out.

We eagerly anticipate your joining the [Company Name] team and look forward to a long and fruitful collaboration.

Yours sincerely,

[Your Name]

[Your Title]

[Company Name]

I, [Consultant's Full Name], accept the position of General Manager - Consulting and Professional Services at [Company Name], and I agree to the terms and conditions outlined in this appointment letter.

Signature: _____

Date: _____